

# Application for Employment

ตำแหน่งเสมียน

Office of Educational Affairs, ROYAL THAI EMBASSY

1906 23<sup>rd</sup> Street N.W. Washington, D.C. 20008

Tel (202) 667 - 8010 Fax (202) 265 - 7239

(Personal & Confidential)

Please TYPE & PRINT CLEARLY

Affix  
Applicant's Photo  
Here

## PERSONAL INFORMATION

Full Name (ภาษาไทย) \_\_\_\_\_ Sex  Male  Female  
(English) \_\_\_\_\_ Marital Status  Single  Married  Others \_\_\_\_\_

Home address in Thailand (ภาษาไทย) \_\_\_\_\_

Home address in the USA (English) \_\_\_\_\_

How long have you been at the above USA home address? \_\_\_\_\_

How long have you been in the USA? \_\_\_\_\_

Home phone \_\_\_\_\_ Cell phone \_\_\_\_\_ E-mail \_\_\_\_\_

Place of Birth (City & Country) \_\_\_\_\_ Date of birth (M/D/Y) \_\_\_\_\_ Age \_\_\_\_\_ Nationality \_\_\_\_\_

Passport No. \_\_\_\_\_ Expire Date \_\_\_\_\_ Visa Type \_\_\_\_\_ Driver License No. \_\_\_\_\_ Expire date \_\_\_\_\_

Identification No. \_\_\_\_\_ Issued at \_\_\_\_\_ Expire Date \_\_\_\_\_

Spouse's Name (ภาษาไทย) \_\_\_\_\_

(English) \_\_\_\_\_

Place of Birth \_\_\_\_\_ Date of birth \_\_\_\_\_ Age \_\_\_\_\_ Nationality \_\_\_\_\_

Number of Dependents \_\_\_\_\_ Relationship to you \_\_\_\_\_

Have you ever applied for a job at the ROYAL THAI EMBASSY before?

No  Yes, in the position of \_\_\_\_\_

**EDUCATION** (from latest to earliest)

Institution AND Location	Years of Study	Degrees, Major, or Emphasis of Study
1.		
2.		
3.		
4.		

**EMPLOYMENT RECORD** (from latest to earliest)

Employer	Address	Type of Business
1.		
2.		
3.		
4.		
5.		

**WORK EXPERIENCES** (from latest to earliest)

From-To (Month & Year)	Title or Position	Duties and Responsibilities
1.		
2.		
3.		
4.		
5.		

**REFERENCES** (List 3 reference persons who are not your relative and have known you for at least 2 years)

Full Name	Address and Telephone	Occupation	Relationship to you
1.			
2.			
3.			

**Please rate yourself according to the following skills / attributes**

(on the 1 to 4 spectrum, given 1 = “weakest” and 4 = “strongest”)

Skills / Attributes	← <i>weakest</i> <span style="float:right"><i>strongest</i></span> →			
	1	2	3	4
<b>English Language</b>				
Listening				
Speaking				
Reading				
Writing				
<b>Thai Language</b>				
Listening				
Speaking				
Reading				
Writing				
<b>Achievement Motivation</b>				
<b>Service Mind</b>				
<b>Integrity</b>				
<b>Teamwork</b>				
<b>Coordination</b>				
<b>Caring for others</b>				
<b>Information Seeking</b>				
<b>Interpersonal Understanding</b>				
<b>Organizational Awareness</b>				
<b>Proactivity</b>				
<b>Concern for order</b>				
<b>Self Confidence</b>				
<b>Flexibility</b>				
<b>Communication and Influencing</b>				
<b>Emotional Stability</b>				

**ADDITIONAL INFORMATION** (Please state briefly)

(1) Your most outstanding strengths (e.g., special skills, abilities, talents, charm)

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(2) How you find this position best suits you

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(3) Why Office of Educational Affairs, ROYAL THAI EMBASSY should consider you the successful applicant

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I certify and affirm that all the information given in this application is true, complete, and correct to the best of my knowledge. I am well aware that giving false information to Office of Educational Affairs, ROYAL THAI EMBASSY could eventually result in the termination of my employment.

Signature of applicant \_\_\_\_\_

Date \_\_\_\_\_